

**AUTO WITHDRAWAL INITIATION OR ACCOUNT CHANGE FORM**

Save time and postage every month by using automatic withdrawal for your HOA payments. Please submit this form with a voided check to High Sierra Management. Your authorization and voided check must be received at least **15 days** prior to the month in which the automatic deduction is to be initiated or changed. The deduction takes place on the **5<sup>th</sup> business day** of each charge month.

**PLEASE PRINT**

Association: \_\_\_\_\_ HOA Acct # \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Property Address: \_\_\_\_\_

Month Automatic Withdrawal to begin: \_\_\_\_\_ ( ) Checking ( ) Savings

Mailing Address (If different from property address) \_\_\_\_\_

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***DO NOT REMIT THIS FORM WITH YOUR PAYMENT***

Remit to: High Sierra Management- P.O. Box 940267 Houston, TX 77094  
or Email to: [ACH@HighSierraManagement.com](mailto:ACH@HighSierraManagement.com) – or Fax to: 281-391-7913